**CHECKLIST – C- Schengen VISA Mr./Mrs. XXX**

1. **Application for C- VISA** – please sign in front of the consul
2. **Invitation letter**
3. **Financial coverage**
4. **Confirmation of the bank balance of the bank account of xxxx**
5. **Hotel confirmation**
6. **Power of attorney of XXX**
7. **Power of attorney from Martur Slovakia to ProfiDeCon Slovakia**
8. **Offical extract from trade register of Martur Slovakia**
9. **Confirmation about the employment**

**You need to additionally provide:**

1. **Passport** – you must have the original passport with you
2. **2 photos -** provide 2 identical photos (size 3 x 3,5 cm)
3. **Fee 90 €** - (for the application) . The Embassy will issue receipt for payment
4. **Flight ticket reservation for the travel to Slovakia** – the expectation date of your arrival is xxx
5. **Travel and health insurance valid ideally for 90 days** (starting from the date of your travel as per the air ticket) The required minimum insurance is **30,000 euros.**

***Contact details***

*Consulate General of the Slovak Republic, xxx*

The appointment is confirmed for **xxx at xxx** by **Consul – XXX** (*printed e-mail attached*)